

FAIRFAX POLICE DEPARTMENT  
144 Bolinas Road, Fairfax, CA 94930  
Phone (415) 453-5330

**APPLICATION FOR  
TEMPORARY STREET CLOSURE  
NEIGHBORHOOD BLOCK PARTY**

**\*\*\* PLEASE NOTE \*\*\***

**COMPLETED APPLICATIONS MUST BE RECEIVED BY  
THE POLICE DEPARTMENT AT LEAST TEN (10) DAYS IN  
ADVANCE OF THE SCHEDULED DATE OF CLOSURE.**

**TEMPORARY STREET CLOSURE/DEFINED**

A block party or similar occurrence not exceeding one city block on other than arterial or collector streets, and along which at least two-thirds of the area is in a residential zone. A majority of owners/residents/tenants must consent to closure. Event must be sponsored solely by such owners/residents/tenants, and not be for commercial or advertising purpose or profit.

1. DAY of week and DATE of event:
2. BEGINNING and ENDING time of CLOSURE:
3. Block to be closed:  
(for example - Bryant STREET between Lowell & Tennyson)
4. Applicant(s) Name                      Home Address w/zip                      Home Phone                      Work Phone

**CONDITIONS OF CLOSURE**

APPLICANTS ARE RESPONSIBLE FOR PROVIDING AND REMOVING SUCH BARRICADES/BARRIERS AND WARNING SIGNS NECESSARY TO CLOSE THE STREET SAFELY. Police Department barricades are only made available when the closure is immediately adjacent to an arterial street. Half of the roadway's width for the entire length of the closure shall remain clear of objects (BBQ's, tables, etc.) in order to accommodate public safety vehicles in the event of an emergency. Applicants must provide for the collection and removal of all trash, garbage and litter caused by or arising out of such temporary street closure. Event activities shall not create a public or private nuisance or an undue hazard or disturbance to the public peace, private nuisance or an undue hazard or disturbance to public peace, tranquility, health, welfare, safety or morals, or create an excessive burden on police or fire or other public operations equipment or facilities. The Town's noise ordinance is enforced on a complaint basis. Block party permits provide no waiver to the noise ordinance. In the interest of safety, permits will not be issued for times of darkness. Alcoholic beverages shall not be consumed or sold in conjunction with the closure.

5. Number of people expected to attend event:

6. Will music be played?    Yes                      No

Hours music will be played: From                      To

Please describe type of music, whether it will be live or recorded, and whether amplification will be used:

*(As indicated above, block party permits provide no waiver to Fairfax's noise ordinance)*

7. **Name/phone of person in charge of the cleanup:**

8. **What items will you use to barricade the street to vehicle traffic?** (Saw horses, etc.) Items used should be easily pulled out of the way in the event of an emergency. Do not use vehicles, picnic tables, etc. as barricades.

*(Police Department barricades are only made available when the closure is immediately adjacent to an arterial street. Residents utilizing these barricades are responsible for pickup and return of the barricades to the Police Department)*

9. Sketch a diagram of the street(s)/area(s) involved in the closure. Indicate placement of the barricades, signs, etc.

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10. Yes    No

Will individuals other than block residents attend the event?

Will area be accessible to emergency vehicles?

Will candles/torches/fires of any kind be used (other than BBQ)

Will a charity/gratuity/offering be solicited or accepted?

Will food, beverages, and/or merchandise be sold?

11. Please provide a narrative description of the event below. Include information regarding: A) the purpose of the event, B) what activities and/or entertainment will be included:

***PLEASE NOTE:*** *The Town does not generally require applicants to provide proof of insurance for block party activities which take place on public property. However, the Town does have specific insurance requirements for those who seek to place jumping tents, animal rides, etc. on streets or sidewalks. Applicants will be contacted if any activity they propose requires proof of insurance.*

12. As applicant's of the proposed closure, I/We certify that a majority of owners/residents/tenants of properties fronting on such streets have consented to the closure. I/We also certify that we have reviewed the "Conditions of Closure" and "Temporary Street Closure/Defined" and understand the restrictions which apply to neighborhood block parties. I/We are also aware that Temporary Street Closures can be immediately revoked if Penal Code Section 415 (disturbing the peace) or if applicable Town of Fairfax codes regulating noise or alcohol are violated.

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Signature (s)

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Date

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